

HOPETOWN GIRLS' SCHOOL, DEHRADUN



ADVANCED PLACEMENT EXAMS 2026

AP Registration Policy 2026

Students are required to complete their AP exam registration by the published deadlines. This includes registering for all intended exams, paying the exam fee directly to the designated AP Test Center, and following the full process outlined in the AP Exam Registration Policy. Please note that deadlines are final, and no extensions will be provided.

TEST CENTER : HOPETOWN GIRLS' SCHOOL

Center Address : 19TH Milestone, Rajawala Road, Selaqui, Dehradun

AP Coordinator: Ms. Shobhna Anand

AP Coordinator's Email Address: internationalexamination@hopetown.co.in

AP Coordinator's Contact Phone: +91 9639322333

Contact Hours: 10:00 am to 4:00 pm

Registration & Payment Deadline **11th November 2025**

Registration opens on **September 15th** Deadline to pay and register is **11th November, 2025 (11:59pm IST)**

Registration Start Date	Registration End Date
September 15, 2025	11 th November, 2025, 12PM IST

AP Exam Fee

TESTING WINDOW-1 (September 15, 2025 to November 11 th 2025)	EXAM FEES (INR)
Regular testing (May 4 - 8 and May 14 - 15, 2025)	Rs 16950/- (per exam)

Refund Policy: **NO REFUND IN THE EVENT OF CANCELLATIONS OR NO SHOW**

REGISTRATION & PAYMENT INSTRUCTIONS

Complete all steps below (register online and pay test centre) by **11th November 2025** to reserve your seat. The Test Center will provide an AP Admission Ticket by April 2026 as confirmation that your seat is reserved.

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FILL IN THE INFO BELOW & EMAIL TO THE TEST CENTER COORDINATOR internationalexmanitaion@hopetown.co.in

- Student First Name: _____
- Student Last Name: _____
- Student Primary Email (same as on your College Board account): _____
- Student Mobile: _____
- Student Date of Birth (DDMMYYYY): _____ (see age acknowledgement below)
- List All Exams You Registered for Online:
 - REGULAR TESTING: May 4 – May 15, 2026: _____

ONLY ONLINE PAYMENTS ARE ACCEPTED

ONLINE PAYMENT DETAILS:

Test Center Bank Details:

Account Name: HOPETOWN GIRLS' SCHOOL
Account No. 04101010002000
Bank: PUNJAB NATIONAL BANK
Branch: E.C. ROAD, DEHRADUN
IFSC CODE: PUNB0041010

After the payment is made, details such as (Mode of Payment, UTR/IMPS Ref. No., Remitter's Name, Amount and Date of Payment with the student's name needs to be emailed at internationalexamination@hopetown.co.in to raise the receipt. Once test center receives payment, an acknowledgment of receipt will be sent to your reg. email ID.

AP Registration Policy 2026

Students must ensure that they have registered for all AP exams, paid the exam fee to their AP Test Center, and completed the full process outlined in the AP Exam Registration Policy by the listed deadlines. There will be no extensions to these deadlines.

TO START: Use a phone, tablet, or computer to complete registration online with the College Board – Follow instructions here: ([printable instructions](#))

You'll need our center's join codes to complete online registration:

Regular testing (May 4-8 and May 11-15, 2026) (SELECT THE APPROPRIATE CODE)		
For Join Codes Click here	-	-

You must pay the test center within the **same business day** of completing your online registration, or by **November 11th**, whichever comes first, and email your payment details to the test center coordinator so your payment can be matched with your registration.

FILL THE INFORMATION FOR ONLINE PAYMENT DETAILS:

BY PAYING THE TEST CENTER, YOU ACKNOWLEDGE YOU HAVE READ AND UNDERSTOOD ALL AP EXAM TEST CENTER POLICIES.

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Students in any of the categories below are eligible to take AP Exams at the secondary school where they're enrolled or at other AP-authorized schools or test centers:

- Students who are actively enrolled in secondary school.
 - Secondary school-level students who are homeschooled, participate in independent study, or attend a virtual school.
 - Actively enrolled students who may be prepared to take an AP Exam prior to the ninth grade.
 - Recent secondary school graduates who need a specific AP Exam for university admission.
 - I acknowledge that I meet the student eligibility criteria and have a legitimate need for AP testing.
- I acknowledge that I have read and agree to test center policies above, with respect to Id Policy, Payment deadline, payment instructions, refunds and cancellations.
 - I acknowledge that I will need to pay the test center and register online with the College Board by the stated deadline to complete my AP Exam registration and receive an Admission Ticket from the test center, or I will not be able to test.
 - Students in any of the categories below are eligible to take AP Exams at the secondary school where they're enrolled or at other AP-authorized schools or test centers:
 - **Important ID Policy Update:** our test center will only accept original, valid passport as ID for entry to the AP Exam administration. Please plan any passport processing applications in advance. Ensure you have the original, valid passport to bring to the test site on exam day or you will not be able to test.

Additional testing policies

- You can take any or all of the 4 physics exams in the same year.
- You cannot retake an exam in the same year, although you may retake it in a subsequent year.
- You cannot take both Calculus AB and Calculus BC in the same year.
- You cannot take 2 exams scheduled at the same date and time. Decide which exam you wish to take first and then take the other exam during the next testing window.

IMPORTANT ID POLICY UPDATE

DIGITAL AP EXAM UPDATE

- The student should bring their **OWN APPROVED TESTING DEVICE** to the test centre on exam day, or else will not be able to test. Device requirements
- <https://bluebook.collegeboard.org/students/approved-devices>

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- To learn more about testing on Bluebook and their digital testing requirements, - click, <https://bluebook.collegeboard.org/students>

ID Policy for test centers in India:

Please plan any ID processing and applications in advance. Ensure you have acceptable ID to bring to the test site on exam day or you will not be able to test.

- AP-authorized test centers in India will only accept original, valid passport as ID for entry to the AP Exam administration.
- If original, valid passport is not available, then student must have the Aadhaar in either original Letter format or the PVC version with hologram only (both received from UIDAI). No other Aadhaar versions will be accepted.
- A sample of the letter version is shown on the left; it's the entire piece of paper and not just the card portion at the bottom. The PVC card sample is on the right.
- **No soft copies of ID proof will be accepted**



RECEIVE ADMISSION TICKET FROM TEST CENTER INFORMATION

The test centre will provide an admission ticket to you after they have ordered your exams. Ticket will be provided no later than APRIL 30TH. This ticket is confirmation your seat has been reserved. You will need this ticket on exam day, along with an original, valid Passport or you will not be able to test.