



November 25, 2022

Dear Parents & Students,

Hopetown Girls' School will be administering the SAT exam on **3rd December 2022**. The guidelines for our center are listed below. We will appreciate if all guidelines are followed **STRICTLY** which will enable us to administer the exam smoothly. For further queries, please reach us at collegeboard@hopetown.co.in

Guidelines:

1. Candidates must report to the center by **7:45 am** The gates will close at **8:15 am**
2. All candidates will have to fill the [self-declaration](#) form before the exam date.
3. Only students will be allowed to enter the school campus; parents/guardians are requested to drop the students and leave the campus.
4. No waiting/ parking of vehicles will be allowed outside the gate.
5. Parents should pick the student from outside the school gate after the end of the examination.
6. Only Admission tickets, Passports /Aadhar cards, Pencil boxes, and calculators will be allowed inside the examination rooms.
7. Candidates should bring their Masks, Sanitizers, Face Shield & Surface cleaning spray for their safety.
8. Candidates are advised to bring their own water bottles & dry snacks.
9. **NO MOBILES & Smartwatches** will be allowed inside the campus. There is no provision to deposit your mobile phones therefore kindly leave them with your parents/guardians.
10. Candidates must carry their Passport/Aadhar Card in original and a photocopy for identification purposes.
11. No gathering of students will be allowed in the hallways during the breaks.
12. Candidates will have access only to the examination area and will not be allowed to roam on campus.
13. During exam breaks, students will be allowed to go to the washroom in a staggered manner.
14. Please produce the original hard copy of your Hall Tickets when required.

Tentative Exit Timings:

SAT: Between 12:00 pm to 12:30 pm